

## Teaching in 2021-22 Programme Template

Plans for programme: BA and FdA Hospitality with Events Management

Level: Level 5

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**PLAN A – how we’re intending to organise your teaching if there are no restrictions/social distancing:**

Module number	Module Name	Compulsory/ optional module?	Lectures	Practicals	Seminars/ small group teaching	Other
807	Dynamics of Business Events	Compulsory	12 x 3 hours Face to face	N/A		
1862	Hospitality Investigations	Compulsory	12 x 2 hours Face to face	N/A	12 x 1 hour Face to face	
029	Management of Food and Beverage Operations	Compulsory	12 x 1 hour Face to face	10 x weekly practical sessions (6 hours)  Face to Face		
802	Marketing Communications for Hospitality	Compulsory	12 x 1 hour Face to face	N/A	12 x 1 hour Face to face	
881	Operational Finance for Hospitality and Tourism	Compulsory	6 x 1 hour lecture Face to face	5 x 3 hour simulations Face to Face	6 x 2 hours per week Face to face	1 x 3 hour assessment workshop  1 hour subject advice session per week (FdA)  Face to face
2005	People Management for Hospitality Managers	Compulsory	12 x 1 hour Face to face	N/A	12 x 1 hour Face to face	
036	Gastronomy	Optional	12 x 3 hours Face to face	N/A		

094	Events Planning	Optional	12 x 3 hours Face to face	N/A		
1479	Stadium and Arena Management	Optional	12 x 3 hours Face to face	N/A		
1803	Social Media in Festivals and Events	Optional	As per BA/FdA Events Management	N/A		
1865	Sustainability in Hospitality Tourism and Events	Optional	12 x 2 hours Face to face	N/A	12 x 1 hour Face to face	
885	Training and Development Skills for Managers	Optional	12 x 2 hours Face to face	N/A	12 x 1 hour Face to face	
	Graduate Advantage	Compulsory	Weekly Online/Face to face depending on schedule	N/A		
	Individual tutorials	Compulsory		N/A		As scheduled – face to face or online

Please note that hours per week are an average across term time tuition, and may vary across the weeks.

**PLAN B – how we'll organise your teaching if there are still restrictions on group size and social distancing:**

<b>Module number</b>	<b>Module Name</b>	<b>Compulsory/ optional module?</b>	<b>Lectures</b>	<b>Practicals</b>	<b>Seminars/ small group teaching</b>	<b>Other</b>
807	Dynamics of Business Events	Compulsory	12 x 3 hours Face to face/Online	N/A		
1862	Hospitality Investigations	Compulsory	12 x 2 hours Online	N/A	12 x 1 hour Face to face/Online	
029	Management of Food and	Compulsory	12 x 1 hour Online	Weekly practical		

	Beverage Operations			sessions (6 hours)  Face to face  (Either Semester 1 or 2 depending on timetable)		
802	Marketing Communications for Hospitality	Compulsory	12 x 1 hour Online	N/A	12 x 1 hour Face to face/Online	
881	Operational Finance for Hospitality and Tourism	Compulsory	6 x 1 hour Online	5 x 3 hour simulations Face to Face/Online	6 x 2 hours per week Face to face/Online	1 x 3-hour assessment workshop  1 hour subject advice session per week (FdA)  Both Face to face/Online
2005	People Management for Hospitality Managers	Compulsory	12 x 1 hour Online	N/A	12 x 1 hour Face to face/Online	
036	Gastronomy	Optional	12 x 3 hours Online	N/A		
094	Events Planning	Optional	12 x 3 hours Online	N/A		
1479	Stadium and Arena Management	Optional	12 x 3 hours Online	N/A		
1803	Social Media in Festivals and Events	Optional	As per BA/FdA Events Management	N/A		
1865	Sustainability in Hospitality Tourism and Events	Optional	12 x 2 hours Online/Face to face	N/A	12 x 1 hour Face to face	
885	Training and Development Skills for Managers	Optional	12 x 2 hours Online	N/A	12 x 1 hour Online/ Face to face	

	Graduate Advantage		Weekly Online	N/A		
	Individual Tutorials			N/A		As scheduled – face to face or online

Please note that hours per week are an average across term time tuition, and may vary across the weeks.

**Will there be any changes to the content of the course if restrictions continue?**

No. Course content and assessment will not change.

**What might change if we have to temporarily stop face to face teaching due to local or national restrictions?**

If there are more severe restrictions on movement or gatherings as a result of changed government guidance (e.g. in the event of another wave of Coronavirus), teaching that is planned to be on campus may have to be moved online. In that instance all of the face-to-face teaching for your course would be online until restrictions are lifted.

If practical sessions are suspended, an alternative will be offered.

**Are there any changes to previously advertised field trips, placements, enrichment activities or other external activities?**

If there are restrictions on travel, movement or gatherings as a result of changed government guidance (e.g. in the event of another wave of Coronavirus) it is likely that field trips will not run. However, we have a range of enrichment activities that can operate online if necessary. Where possible placements will be offered, however this is dependent on industry restrictions.

**When might what is set out above change?**

We intend to use the teaching methods set out above in Plan A for the whole of Semester 1 and Semester 2 of the 2021-22 academic year.

However, if restrictions on movement or group size continue, we would need to continue to offer your course in a blended way, along the lines described in Plan B. If we are obliged to pause on-campus teaching for some or all courses because of local or national restrictions then we will switch to teaching online, delaying practical sessions until we can teach in person if necessary.

We will let you know as soon as possible if we think that is likely to happen, but decisions may need to be taken at short notice where we are obliged to act on changes to national or local advice.

### **What if I can't get to the University by the start of semester 1?**

At the moment our plans are based on students being able to reach us by the start of term. We know there's a lot of uncertainty for students who are overseas about how easy it might be to get to the UK in September.

We should be able to offer some flexibility for the first few weeks of term if you might be late, but please let us know as soon as you can if you think that's likely, so we can make sure we know when to expect you. If you will be later than that, we will need to consider the options for each student on a case-by-case basis. International students should contact [international@ucb.ac.uk](mailto:international@ucb.ac.uk) to discuss. However, please refer to our website for regular updates.

We will update our plans if it looks likely that lots of students won't be able to make it, and will let you know if that's the case.

If you're coming from overseas and need to quarantine when you arrive, contact the Accommodation team on [accommodation@ucb.ac.uk](mailto:accommodation@ucb.ac.uk), and they will be able to explain the support we can offer.

### **What if I miss teaching because I'm ill or self-isolating?**

The way we support you will depend on the specific circumstances, and on the length of your absence, but we will do what we can to offer the following:

- Most lectures, and some practical and seminar teaching, will be recorded, and you will be able to access it through Canvas.
- The module leader and lecturing team will respond to individual students in terms of catching up – this may be done via email correspondence or through online meetings.
- Students will be supported to apply for extenuating circumstances where relevant. In circumstances where a significant amount of material has been missed, we will discuss your options, which may include progressing with fewer credits than usual, or deferral. Exactly what options will be available to you will depend on your particular academic circumstances.
- You are encouraged to keep in regular contact with your programme manager regarding your circumstances so that support can be provided. Your programme manager is Ros McAteer - [r.mcateer@ucb.ac.uk](mailto:r.mcateer@ucb.ac.uk)