

Corporation Statement of Primary Responsibilities

1. To approve the mission and strategic vision of the University, long-term academic and business plans and key performance indicators, and to ensure that these meet the interests of stakeholders.
2. To delegate authority to the Vice-Chancellor & Principal, as chief executive, for the academic, corporate, financial, estate and personnel management of the University. To establish and keep under regular review the policies, procedures and limits within such management functions as shall be undertaken by and under the authority of the Vice-Chancellor & Principal.
3. To ensure the establishment and monitoring of systems of control and accountability, including financial and operational controls and risk assessment, and procedures for handling internal grievances and for managing conflicts of interest.
4. To ensure that the University has adequate and effective management arrangements in place to comply with the Conditions of Registration with the Office for Students.
5. To approve the University's Access and Participation Plan and monitor specific progress against it, so as to ensure ongoing improvements are made to equality of opportunity for underrepresented groups of students.
6. To ensure processes are in place to monitor and evaluate the performance and effectiveness of the institution against the plans approved key performance indicators, which should be, where possible and appropriate, benchmarked against other comparable institutions.
7. To establish processes to monitor and evaluate the performance and effectiveness of the governing body itself.
8. To conduct its business in accordance with best practice in higher education corporate governance and with the principles of public life drawn up by the Committee on Standards in Public Life.
9. To safeguard the good name and values of the University.
10. To appoint the Vice-Chancellor & Principal as chief executive, and to put in place suitable arrangements for monitoring his/her performance.
11. To appoint a secretary to the governing body and to ensure that, if the person appointed has managerial responsibilities in the institution, there is an appropriate separation in the lines of accountability.
12. To be the employing authority for all staff in the University and to be responsible for establishing a human resources strategy.
13. To be the principal financial and business authority of the University, to ensure that proper books of account are kept, to approve the annual budget and financial

statements, and to have overall responsibility for the University's assets, property and estate.

14. To be the University's legal authority and, as such, to ensure that systems are in place for meeting all the University's legal obligations, including those arising from contracts and other legal commitments made in the University's name.
15. To make such provision as it thinks fit for the general welfare of students, in consultation with the Academic Board.
16. To act as trustee for any property, legacy, endowment, bequest or gift in support of the work and welfare of the University.
17. To ensure that the University's constitution is followed at all times and that appropriate advice is available to enable this to happen.
18. To act as the Board of Trustees for the University as an Exempt Charity subject to the provisions of the Charity Act 2011 and to therefore ensure that the University delivers its charitable purposes for the public benefit and submits the information the Office for Students requires in its role as regulator of exempt charities.