

Induction & Welcome Activities September 2021

Course	VTCT Diploma in Beauty Therapy Level 2 (Group 2B)
School	Business, Tourism and Creative Industries

Day/Date/Time	Programme Activities	Location	Staff and Resources
Monday 6 th September	Free day – you are not required on site. However, your tutor will be on hand if you need any further support.		
Tuesday 7 th September			
9.30-10.30	Welcome to UCB <ul style="list-style-type: none"> • Meet the staff • Course information and details 	Summer Row Reception	Coral Brown-Taylor
11.00 – 13.00	BKSB initial evaluation – compulsory review of your current levels of literacy, numeracy and IT to ensure we can provide support right from the start of your course.		
14.00-15.30	Covid, reduction, prevention and control when working in Beauty Individual tutorials – one to one discussions with your tutor and begin planning your aspirations and goals for the year. Opportunity to ask any questions		
Wednesday 8 th September			
9.30-10.30	Professional standards and salon etiquette	Room will be confirmed on first day of your induction	Coral Brown-Taylor
11.00 – 14.00	Introduction to the Beauty Suites – getting to know the UCB Beauty suites and equipment.		
14.30-15.30	Initial group tutorial – discussions with your tutor. Get to know your group and begin planning your aspirations and goals for the year. Opportunity to ask any questions.		
Thursday 9 th September			
10.00-13.00	Salon skills – practical application and review of your current skills. Begin learning and developing skills and techniques to support your success on the Beauty programme.	Room will be confirmed on first day of your induction	Coral Brown-Taylor

13.30	<p>Support services inductions – you will meet key members of our support services and gain advice and guidance on:</p> <ul style="list-style-type: none"> • DICE and ITSU (accessing computer services and your online student dashboard) • Student services • Safeguarding • Academic support and Library 		
Friday 10 th September	Free day – you are not required on site. However, your tutor will be on hand if you need any further support.		

Day/Date/Time	Programme Activities	Location	Staff and Resources
Monday 13 th September			
9.30-12.30	Infection reduction, prevention and control when working in Beauty	Room will be confirmed on first day of your induction	Coral Brown-Taylor
13.00 – 14.00	<p>Support services inductions – you will meet key members of our support services and gain advice and guidance on:</p> <ul style="list-style-type: none"> • Gym and Fitness facilities • Hired 		
Tuesday 14 th September			
9.00-12.00	Salon skills – practical application and review of your current skills. Begin learning and developing skills and techniques to support your success on the Beauty programme.	Room will be confirmed on first day of your induction	Coral Brown-Taylor
12.30-14.30	Beauty Therapy theory – review of your knowledge and skills relating to the theoretical application of Beauty.		
Wednesday 15 th September			
14.00-16.00	UCB Welcome Festival	McIntyre House	
Thursday 16 th September	Free day – you are not required on site. However, your tutor will be on hand if you need any further support.		
Friday 17 th September	Free day – you are not required on site. However, your tutor will be on hand if you need any further support.		