



University College Birmingham
External Examiner's (Nursing) Report for 2025/2026

Please complete and return to the email below by the deadline given by HE Quality

HE Quality Department
University College Birmingham
Summer Row
B3 1JB
HE-Quality@ucb.ac.uk

Please enter your details below:

Name:		Year of service (e.g. 1 st , 2 nd)	
--------------	--	---	--

Please complete the following information about the programme(s) you are examining, as provided on your formal letter of appointment:

Academic Session	2025/2026
Programme(s):	
Name of School:	

The University greatly values the written advice provided by its external examiners in their annual reports. Please note all reports are personally read by the Pro-Vice-Chancellor (HE Curriculum & FE Principal) or their nominee, all questions on this report form should be answered fully and in as much detail as possible.

The contents of this report will be discussed at the relevant University committees and are available to any student on the portal or on request. Therefore, there should be **no identifiable reference to individual members of staff or students** (either by use of name or student ID number) in this report to ensure appropriate confidentiality is maintained.

If you have any queries regarding completion of your report, please contact HE-Quality@ucb.ac.uk

Question 1 – Programme / Curriculum

- 1a.** Does the programme meet the requirements of the following NMC Standards:
 NMC (2018) Standards Framework for Nursing and Midwifery Education
 NMC (2018) Standards of Proficiency for Registered Nurses
 NMC (2018) Standards for Student Supervision and Assessment
 NMC (2018) Standards for Pre-registration Nursing Programmes
 NMC (2018) Professional Standards of Practice and Behaviour for Nurses,
 Midwives and Nursing Associates

Yes / No	
<i>EE Comments on good practice, recommendations or issues:</i>	
1a.	

- 1b.** Does this programme align with the threshold academic standards in accordance with the frameworks for higher education qualifications and applicable benchmark statements?

Yes / No	
<i>EE Comments on good practice, recommendations or issues:</i>	
1b.	

- 1c.** Are the processes for assessment of theory and practice, and the determination of awards sound and fairly conducted?

Assessment of Theory: Yes / No	Assessment of Practice/Simulation: Yes / No	Awards: Yes / No
<i>EE Comments on good practice, recommendations or issues:</i>		

1c.	
-----	--

- 1d. Are the academic standards and the achievements of students comparable with those in other UK higher education institutions of which you have experience? For example:
- across the modules within a single programme;
 - across programmes within a single subject area with the University;
 - across programmes within a single subject area across institutions of which you have experience;
 - any of the above, across cohorts during the examiner's period of appointment.

Yes / No	
<i>EE Comments on good practice, recommendations or issues:</i>	
1d.	

- 1e. Does the curriculum meet the student needs? For example, please comment on:- whether the provision is coherent and the outcomes align with the relevant external reference points (e.g. subject benchmark statements, NMC Standards of Proficiency);
- whether the curriculum is current and up-to-date;
 - any innovation relating to learning, teaching, assessment and student opportunities;
 - rigour and appropriateness of the methods of assessment used in relation to the levels of study and stated learning outcomes;
 - comparability of assessment (e.g. method of assessment or assessment load) in modules of the same level.

Yes / No	
<i>EE Comments on good practice, recommendations or issues:</i>	

1e.	
-----	--

Question 2 – External Examiner involvement and duties

2a. Please comment on the following:

	YES	NO	N/A
i) Did you receive appropriate briefing material to allow you to carry out your role and responsibilities effectively, e.g. copies of the syllabus, marking schemes, placement related documentation?			
ii) Did you receive sufficient information at both programme and module level?			
iii) Did you receive all the necessary draft theory and practice assessments for comment?			
iv) Did you attend Board of Examiners meetings?			
v) Were you clear on your lines of communication with the University and was communication from the University clear			
<i>EE Comments on good practice, recommendations or issues:</i>			
2a.			

2b. Please comment on your overall satisfaction with your level of involvement as external examiner in the processes for determining the academic awards.

<i>Comments:</i>

2b.	
-----	--

2c. Were you satisfied with the operation and effectiveness of the Examination Boards?

For example:

- were you invited to attend the meeting?
- were the assessment processes carried out in accordance with the University's and NMC regulations and procedures (or agreed exemptions applied)?
- were you satisfied that the administration procedures enabled you and the Examination Board to carry out your respective duties effectively?
- were module assessment marks available for all theoretical and practice modules on overall student performance, achievement and progression to enable you to advise the Examination Board?

<i>Comments:</i>	
2c.	

2d. Did you receive a response to your last report and are you satisfied that any comments made in all previous reports have been noted/acted upon?

<i>Comments:</i>	
2d.	

Question 3 – Assessment, Marking and Moderation

- 3a. Are you satisfied that the operation of the internal and external moderation process was effective? For example:
- were you provided with a suitable sample of student work for inspection with appropriate accompanying documentation, for the programme that you have been appointed to?
 - Did you have sufficient time to inspect the sample work?
 - Was the internal moderation process transparent?

Please note – UCB does **not** indicate on a student's script whether their assessment/exam was included in the moderation process. This is only detailed on the Moderation sheet.

<i>EE Comments on good practice, recommendations or issues:</i>	
3a.	

- 3b. Are you satisfied that the marking of assessments and feedback to students conducted fairly? For example:
- Did the assessment process measure student achievement rigorously and fairly against the intended outcomes of the provision;
 - Were the marking criteria applied properly and consistently, and therefore was the internal marking of an appropriate standard, fair and reliable?
 - was helpful feedback/feed forward provided to students by academic staff and practice staff?

<i>EE Comments on good practice, recommendations or issues:</i>	
3b.	

Question 4 – Meeting with Students

- 4a. The University's Code of Practice on External Examining (Nursing) states that External Examiners should be provided with the opportunity to meet groups of students informally to gather their views of the programme.

	YES	NO	N/A
i) Were you offered the opportunity to meet with a representative group of students?			
ii) Were you able to attend the meeting?			
iii) Would you wish to meet students next year?			

- 4b. Please comment on the issues arising from this meeting you wish to communicate to the University. This may include comments on, for example:
- students' views of their experience of the academic tutorial support they receive (e.g. access to a designated tutor and academic assessor)
 - students' views of their experience of support they received in practice e.g. access to practice supervisors and practice assessors
 - assessment scheduling/load
 - Feedback/feed forward on assessment
 - curriculum issues (e.g. module choice and equality of access)
 - Practice experiences across the range of settings

<i>EE Comments on good practice, recommendations or issues:</i>	
4b.	

Question 5 – Meeting with Practice Assessors

- 5a. The University's Code of Practice on External Examining (Nursing) states that External Examiners should be provided with the opportunity to meet groups of practice assessors informally to gather their views of the programme and students on the programme.

	YES	NO	N/A
i) Were you offered the opportunity to meet with a representative group of practice assessors and /or nominated practice staff?			
ii) Were you able to attend the meeting?			

iii) Would you wish to meet practice assessors/ nominated practice staff next year?			
---	--	--	--

- 5b. Please comment on the issues arising from this meeting you wish to communicate to the University. This may include comments on, for example:
- Practice assessors' views of their experience of the support they receive from the University (e.g. access to a designated Link Tutor and Academic Assessor)
 - Practice Assessors' views of their experience of the support students received in practice e.g. from Link Tutors, Academic Assessors
 - Practice experiences across the range of settings within their organisation
 - Support received on student progress and Fitness to Practise

<i>EE Comments on good practice, recommendations or issues:</i>	
5b.	

Question 6 – Meeting with Academic Assessors

- 6a. The University's Code of Practice on External Examining (Nursing) states that External Examiners should be provided with the opportunity to meet groups of Academic Assessors informally to gather their views of the programme and student assessment and progression on the programme across practice (placements and simulation) and theory modules.

<i>EE Comments on good practice, recommendations or issues:</i>	
6a.	

Question 7 – Any Other Comments

- 7a. Please provide any comments or suggestions for improvement that you might have about the programme, teaching methods, assessment strategies across theory and practice, marks schemes, academic and practice feedback/feed forward to students etc. here. If there are any recurring issues which you feel have not been addressed from the previous academic session they should also be noted here.

<i>EE Comments on good practice, recommendations or issues:</i>	
7a.	

Question 8 – For External Examiners in their final year of appointment

- 8a. The University welcomes any additional comments that you might have, based on your experience as external examiner for the period of your appointment.

<i>Comments:</i>	
8a.	

End of Report Form