

MIGRANT WORKERS

If you are an EU, EEA or Swiss student who is working, or has a family member working in the UK, you may be able to apply for the Student Finance England support package as a migrant worker. If the following criteria apply to you, the EU/EEA Migrant Worker Team may be able to consider your application if:

- you are a national of an EU/EEA country or Switzerland.
- you or a family member are working in the UK.
- you have been 'ordinarily resident' in the EU/EEA and Switzerland for 3 years before starting your course and you were resident in the UK before the first day of the academic year (i.e. before 1st September for a course that starts in September, and before 1st January for a course that starts in January).

If you are awarded migrant worker status, this status does not automatically last for the duration of your course, so you may be requested to provide evidence every term and each subsequent academic year. The EU/EEA Migrant Worker Team will then determine whether you still meet the relevant criteria.

If you have not been awarded migrant worker status in year 1 of your course, if your circumstances change you can reapply as a migrant worker for year 2.

The work you are undertaking does not have to be full-time, but it must not be of an ancillary nature, i.e. had it not been for acceptance on your course of study, you would not have undertaken the work. An example of this would be a work placement which is part of your university course. Furthermore, the work must not be deemed to be 'marginal'.

If you decide to apply as a migrant worker, you will need to complete the PN1 application form. You will need to submit supporting evidence with your application.

The standard evidence requested by the EU/EEA Migrant Worker Team is:

1. Your original EU/EEA passport or ID card.
2. Copies of your employment contract and a letter from your HR department or manager, on headed paper, confirming that your contract accurately represents the hours and terms within the contract.
3. Copies of payslips for the last three months and a copy of the payslip from the month in which your academic year started (e.g. a September payslip for courses starting in September). This demonstrates your continuing employment.
4. A copy of your P60 from the most recent tax year that has ended (if you have one).

If the work you are undertaking is non-standard, e.g. you are self-employed or you are working as an Au Pair, or if you are applying on the grounds of a parent or spouse's employment rather than your own, the evidence you are required to submit will vary. Please contact Katrina (**0121 232 4411**), Sunny (**0121 232 4401**) and Rhianne (**0121 232 4092**) for further information. Alternatively, please contact Student Finance England on **0300 100 0607**.

The address to send any evidence to is:

**EU/EEA Migrant Worker Applications
Student Finance Services
PO Box 89
Darlington
DL1 9AZ**