

**Higher Education**  
**Induction and Welcome Activities 2023**  
**School of Business, Tourism and Creative Industries**  
**[W/C 25/09/23]**

<b>Course:</b>	MSc / PGDip Aviation Management	
<b>Monday</b>		
10am-4.30pm	<b><u>Enrolment</u></b> Important- If you have not fully enrolled, please see a member of the enrolment team in the McIntyre House or contact: <a href="mailto:Enrolment@ucb.ac.uk">Enrolment@ucb.ac.uk</a>	Camden House
1-2pm	<b><u>Meet Your Teaching Team</u></b> Join us in a welcome talk with your teaching team. Within this talk you will receive information on your postgraduate teaching, our UCB campus and the rest of your induction week.	McIntyre House Room 227
3-4pm	<b>Have a question about your course or timetable?</b> Use this highlighted link on the right to connect with one of the teaching team – we are here to help!	<a href="#">Q&amp;A</a> Saša Bobić
<b>Tuesday</b>		
10-11am	<b><u>Safeguarding</u></b> This session will provide learners with an introduction to safeguarding at UCB, why safeguarding is important, as well as how and when to report concerns. The session will also touch on the Prevent Duty, Sexual misconduct, and personal safety.	<a href="#">Safeguarding session 10-11 am</a> Natalie Stanley
11am-1pm	<b><u>Meet Your Classmates</u></b> Join us in a welcome talk with your programme team. Within this talk you will receive information on your upcoming timetables and course information.	McIntyre House Room 334
3-4pm	<b>Have a question about your course or timetable?</b> Use this highlighted link on the right to connect with one of the teaching team – we are here to help!	<a href="#">Q&amp;A</a> Saša Bobić

<p><b>Wednesday</b></p> <p>10-11 am</p> <p>11.30am-12.30pm</p> <p>1-2pm</p> <p>3-4pm</p>	<p><b><u>Everything you should know about support at University College Birmingham</u></b></p> <p><b>Academic support:</b> Chat online to a member of our CASE (Centre for Academic Skills and English) team to find out how they can support you with your assignments this semester. You will also find out more about ASET/ A-ASET.</p> <p><b>The Library:</b> Chat online to a member of our library team to find out more about the fantastic resources we have on offer (both print and online), in addition to how we can help you find them!</p> <p><b>Disability and Wellbeing Support:</b> Chat online to members of our Disability and Wellbeing Support teams to find out how the DSA (Disabled Students' Allowance) application system works, how UCB can support students with Specific Learning difficulties or disabilities, and how you can access our counselling, mental health, healthcare and wellbeing services.</p> <p><b>Have a question about your course or timetable?</b> Use this highlighted link on the right to connect with one of the teaching team – we are here to help!</p>	<p>Please click on the link below to join the digital sessions</p> <p><a href="#">Academic Support Session 10-11am</a></p> <p><a href="#">Library Session 11:30am-12:30pm</a> Academic Librarians</p> <p><a href="#">Disability and wellbeing session 1-2pm</a> Sharon O'Brien and Blair Sweeney</p> <p><a href="#">Q&amp;A</a> Saša Bobić</p>
<p><b>Thursday</b></p> <p>10am-3pm</p> <p>3-4pm</p>	<p><b><u>Welcome Fest</u></b></p> <p>Come along to Welcome Fest to celebrate the end of your induction programme. Welcome Fest is an opportunity to meet new friends and become part of the UCB community.</p> <p>We have a fun-filled programme of activities including:</p> <ul style="list-style-type: none"> <li>• A variety of delicious food</li> <li>• Gym membership and taster class information</li> <li>• Student support facilities: Meet the teams able to help you during your study</li> <li>• Looking for part time work?</li> <li>• Music throughout the day</li> <li>• Wellbeing and staying safe in Birmingham</li> <li>• Student societies and sports clubs</li> <li>• A range of fun activities and games</li> </ul> <p>Come and say hello to the student support services, including the Engagement Team and the Guild of Students. They will all be available to answer any questions you may have.</p> <p><b>Have a question about your course or timetable?</b> Use this highlighted link on the right to connect with one of the teaching team – we are here to help!</p>	<p>Moss House</p> <p><a href="#">Q&amp;A</a> Saša Bobić</p>

<b>Friday</b>		
11am-3pm	<b>Department event – Inspire conference</b> Join us for a great session of inspirational talks from former students, industry experts and professionals from the field of your study. Full list of attendees/guest speakers will be available at the start of the week.	McIntyre House Room 227
1-2pm	<b>Meet the Student Engagement Team</b> The Student Engagement team act as a point of contact for any difficulties or queries you may have about your time at UCB so we can help you find appropriate support. We provide advice, guidance, 1-1 coaching, and deliver events and workshops aimed at enhancing your student experience.  Please join us online to understand how we can help you throughout your UCB journey and you can ask us about anything you are unsure about.	<a href="#">Student Engagement team</a>
3-4pm	<b>Have a question about your course or timetable?</b> Use this highlighted link on the right to connect with one of the teaching team – we are here to help!	<a href="#">Q&amp;A</a> Saša Bobić

#### Campus locations:



#### Useful Contacts

Sambulo Matema – Lecturer and Personal Tutor – [s.matema@ucb.ac.uk](mailto:s.matema@ucb.ac.uk)

Saša Bobić - Interim Senior Lecturer PG programmes - [s.bobic@ucb.ac.uk](mailto:s.bobic@ucb.ac.uk)

Richard Behan – Interim Deputy Head of Department - [r.behan@ucb.ac.uk](mailto:r.behan@ucb.ac.uk)

UCB main switchboard: (0121) 604 1000

Admissions Queries: [Welcometohe@ucb.ac.uk](mailto:Welcometohe@ucb.ac.uk)

Home students: (0121 6041000 – main reception) ask for admissions – home student

International Students: (0121 6041000 – main reception) ask for admissions – international student

Student Services (Financial Support, Health and Wellbeing, Student Engagement, Accommodation, Safeguarding): [s.services@ucb.ac.uk](mailto:s.services@ucb.ac.uk)

Student Finance Queries: [ucbstudentfinance@ucb.ac.uk](mailto:ucbstudentfinance@ucb.ac.uk)

Enrolment Queries: [Enrolment@ucb.ac.uk](mailto:Enrolment@ucb.ac.uk)

UCB Library: [library@ucb.ac.uk](mailto:library@ucb.ac.uk) 0121 232 4455