University College Birmingham

University Support Fund – Information and Guidance

2026-2027

October 2026

1. Overview

The University Support Fund is to assist UK ('home') students who have experienced financial difficulties due to an unexpected change in their circumstances, and which has led to a shortfall in funding, negatively impacting on their ability to continue or succeed in their studies here. The Fund is a financial support resource designed to assist as many eligible students as possible, taking into account their engagement with and commitment to their course and helping them to achieve a positive outcome from their time at university.

If you are an international student applying for the fund, you will need to refer to the guidelines for the international student applicants in section 7 below.

If you have had a delay in your maintenance loan payments from Student Finance England due to circumstances beyond your control we may be able to support with our Short Term Support Fund. For information on this fund please see section 8 below.

The purpose of this document is to outline the eligibility criteria and assessment process for the support fund for the 2026/27 academic year. We have developed these guidelines to create a fair and transparent assessment process for all applicants, ensuring the effective distribution of funds to students who are experiencing genuine unexpected financial difficulties. However these are guidelines, and the University may use its own discretion in exceptional circumstances.

Specifically, the aim of the University Support Fund is to support students with:

- Assisting students who need short-term financial support to help meet costs that cannot be met from statutory (or other) sources of funding
- Providing emergency funding for unexpected crises
- Meeting specific course and living costs, other than tuition fees, which are not already met from other sources i.e. student finance, kickstart etc.

The fund is not intended as a long-term source of support. All students are expected to begin the academic year having made realistic provision for their living costs and tuition fees and must demonstrate this when applying for the fund.

This fund cannot under any circumstances be used towards tuition fees. Students must show that they have made adequate provision to pay their fees and will be able to cover remaining costs should an award be made.

2. Eligibility

Students eligible to apply

To apply for the University Support Fund you must meet all the eligibility criteria:

- be an undergraduate or postgraduate student fully enrolled on a course at UCB and required to attend sessions on campus, this includes students studying on Apprenticeship courses
- satisfy the residency criteria to be classed as a 'home' student for fee and funding
- have applied for all public funds accessible to you and have received your first payment before making an application to the fund e.g. Student Finance Loans, eligible benefits etc.

- have made arrangements to cover all your fees and made adequate provision to cover your living costs for the academic year through other sources of income prior to and during your attendance at university. This include but is not limited to, maintenance loans from Student Finance, savings, familial contributions and salary. If adequate provision cannot be evidence, then financial support may not be given.
- have a minimum of four weeks remaining on your course at the point of application to the fund if you are in your final year of study

Priority Groups

We accept applications from all eligible students, however, students who are in one or more of the following groups will be prioritised for support:

Undergraduate Students

- Students with children under the age of 18 (especially lone parents)
- Students who are young carers
- Students who have declared a disability on their student record (especially where Disabled Students Allowance (DSA) is unable to meet particular, individual costs)
- Students whose household income is below £25,000 as assessed by Student Finance
- Care leavers and students from Foyers, or those who are homeless
- Students that are estranged from their family

Postgraduate Students

- Students with children under the age of 18 (especially lone parents)
- Students who have declared a disability on their student record (especially where Disabled Students Allowance (DSA) is unable to meet specific individual costs)

Please note that although the above-mentioned students are prioritised, they must still meet all the eligibility criteria.

Students' ineligible to apply

Applications will not usually be considered from:

- Any student who has outstanding tuition fee debt with the University, unless you have engaged with the payments team and have a payment plan in place and are up to date with payments – financial support will also not be awarded where hardship has arisen from paying tuition fees leaving a student with the inability to afford living costs
- Undergraduate students who are eligible for the maintenance loan and tuition fee loans from Student Finance but have decided not to accept/apply for these. The fund cannot be used as a replacement for statutory funding

All students who apply for support are expected to show they have tried to spend within their means. If you have high levels of non-essential expenditure, your application may be rejected, and you will instead be directed to other support agencies who may be able to help.

When assessing applications for eligibility we do take into account attendance and engagement with your course. If your attendance is below 20% with no legitimate grounds for this we would not consider your application to be eligible and would instead refer you to appropriate support services including the student engagement team and your tutors for support with this.

If your application shows any evidence of any gambling, or risk investments including investments such as cryptocurrency, you will be referred to appropriate support services.

The fund is a limited resource. No student, even those eligible to apply, is guaranteed an award.

3. The Application Process

Application Timeframes

Application forms will be available from October 2026 and are available upon request from the financial support team (f.support@ucb.ac.uk) The fund is limited, and it will close when there is no funding remaining or by 26th June, whichever is soonest.

All completed applications with ALL the necessary evidence will be assessed and the outcome communicated with the applicant where possible within 10 working days. During peak times this may not be possible, but applicants will be advised accordingly.

Applicants are responsible for ensuring that their application is fully complete with all necessary evidence provided. If we need to request further evidence after your original submission the 10-working day period will begin again.

All applicants will be given 10 working days to provide any missing evidence/information, and if this is not provided within this timescale your application will be closed. If you still wish to apply after this, you will need to submit a new application.

How to Apply

To apply for financial support from the University Support Fund you will need to do the following:

1. Contact f.support@ucb.ac.uk to request an application with some information on your reasons for applying
2. If eligible an application form will be sent to your student email address. If you are not eligible, we will contact you with alternative information

Evidence for your application

To support your University Support Fund application you must provide accurate, up to date and relevant evidence to support your reason for applying. Below are listed some of the evidence types we require to assess applications. Please be aware this is not an exhaustive list, and you can be requested to provide further evidence if it is deemed necessary.

All evidence must be readable and accessible, sent in an accepted format (pdf, doc) and in English. Where possible, all evidence submitted should show your name or an identifying factor e.g. address.

Please see the list below for evidence that must be submitted to support your application:

a) Bank statements:
   - The most recent 3 months of bank statements for all accounts that you and your partner/spouse hold. This includes savings accounts, overseas accounts, ISAs and investment accounts
   - Bank statements must be submitted in a clear and readable format (we do not accept screenshots unless in exceptional circumstances) and show: name and

address, bank account details, including sort code and account number, opening and closing balance, all transactions covering the last 3 months before you applied to the University Support Fund
    - Information must be given on all transactions going into or out of your accounts over £50.00 and must explain: who the transaction is from/to, what the transaction is for. When viewing your bank statements, please be aware we may question any transaction above £50.00. If you wish to explain any large transactions, please include information on these on your application form.
b) Proof of external funding:
    - You must provide proof of any student loan/grant from Student Finance England, NHS or other external bursaries or scholarships you are in receipt of
    - The evidence should show a list of payments you have already received from the external funding as well as payments you are yet to receive and the dates on which you will receive them
c) A completed application form, with answers to the questions provided in detail. You will be asked to describe your personal circumstances and the unexpected situation you are currently experiencing. You will also need to evidence that the situation you are in is unexpected and you have no other sources of income to cover your expenses

The following evidence will only be required for some applicants:

d) Rental agreement or mortgage statement:
    - This must be submitted if you are applying for support with rent / mortgage payments
    - You must also provide any evidence of debt/arrears in relation to outstanding rent / mortgage payments
e) Universal Credit statements:
    - The most recent 3 months of Universal Credit statements must be submitted
    - You must submit a full statement which includes name, address, amount before and amount after deductions
f) Evidence of dependants:
    - This must be submitted if you indicate on your application form that you live with dependants
    - You must submit either a copy of your current Child Tax Credit/Universal Credit statement or your Child Benefit award letter for any dependent children

The Assessment Process

An income and expenditure assessment will be completed for each applicant.

For us to be able to complete an income and expenditure assessment you will need to provide evidence of your shortfall in funding and the unexpected hardship that has led to this. The assessment will then be taken where your essential expenditure is offset against expected income. If you have provided evidence of an unexpected circumstance, and the income and expenditure assessment shows a shortfall, we will then consider you for an award.

The expenditure assessment will cover either 12 weeks or until the point the next instalment of funding (student finance, salary etc.) is expected to be paid. The assessment period will start from the date a completed application and all appropriate evidence is received.

Where a shortfall is identified, the University will consider making an award of funding equal to the percentage of the shortfall identified. For priority group students this will be 100% of the shortfall up to £2,500 For non-priority groups this amount will be 75% of the shortfall up to £2,500.

Where there has been no shortfall identified but it is clear an applicant is going through exceptional or emergency circumstances that are likely to have an impact on their studies, we may be able to make a non-standard award. These are considered on a case-by-case basis.

Treatment of Income

All students are expected to apply for and be receiving all statutory funding to which they are entitled before making an application to the fund. If you have not applied for all the funding to which you are entitled, we will not consider your application.

We will also use a pre-determined level of income in our assessment for full-time undergraduate students with no carer responsibilities. This is referred to as assumed income and there is further information on this below.

The table below shows what we will consider as income in an application:

Income Type	Count as Income
Tuition Fee Loan	No
Maintenance Loan	Yes
Disabled Student's Allowance	No
Childcare Grant	Yes
Parent's Learning Allowance	Yes
Adult Dependant's Grant	Yes
Institution's Bursary or scholarship	Yes (disregard first £500)
Welsh Government Learning Grant	Yes
Scottish Funding – Young Person Bursary	Yes
Scottish Funding – Independent Students' Bursary	Yes
Northern Ireland – HE Bursary	Yes
Social Work Bursary	Yes
NHS Bursary	Yes
NHS Training Grant	Yes
NHS Dependants grants for children incl. Parents' Learning Allowance	Yes
NHS Childcare Grant	Yes
NHS Lone Parents' Grant	Yes
NHS Disabled Students' Allowances	No
NHS Salary	Yes
LA Care Leavers Bursary	No
Postgraduate Loan	Yes

Means-Tested Benefits

All means tested benefits will be included as income in the assessment process. This includes, but is not limited to:

- Universal Credit

- Income Support
- Income-based Employment Support Allowance
- Housing benefit
- Pension Credits
- Working Tax Credits

If you are living with a partner or spouse, you will also be required to submit details of their income and expenditure for the assessment.

Assumed Income

It is expected that most students will be able to contribute to their income from Student Finance England from a variety of other sources. These include part-time work, work during holiday periods, savings and where appropriate contributions from parents/guardians/family members. Rather than looking at actual income from these sources we will use an 'Assumed Income' amount during your income assessment. This will be a fixed amount of £2,433 per year. This is based on figures provided in NASMA guidance.

This assumed income amount will not apply for students who belong to the following categories:

- Students with dependents
- Students with a limited capacity to work due to ill-health or a disability (as confirmed by a medical practitioner)
- Students who are classed as carers for a member of their family

The assumed income for students in one of the groups above is £0

Minimum Required Provision – for Postgraduate Students, Part-Time Students and Students not receiving statutory funding

For students who are on a postgraduate course, on a part-time course or not receiving funding from Student Finance England due to eligibility (including international students), it is expected that you will have made realistic provisions to fund both your tuition fees and your living costs for the year.

A Minimum Required Provision (MRP) is therefore in place for this group of students and sets out the expected minimum funds a student must have secured towards their living costs before enrolling on their course.

MRP can be made up from a number of sources including income from postgraduate loan, earnings, a partner's earnings, savings, loans, overdrafts etc. **Students must meet the MRP amount for their application to be considered.**

The MRP rate is calculated using rates recommended by the National Association of Student Money Advisers (NASMA). It is calculated from a student's essential expenditure and is made up of a student's Composite Living Costs (CLC) - see below - capped housing costs which are set by UCB and the capped course figure costs.

If a student has dependants or a disability the MRP rate will be applied at 80%.

If you do not meet the MRP rate you will not be eligible for an award from the Hardship fund.

Treatment of Expenditure

We use Composite Living Costs (CLC) figures when looking at expected expenditure. These are figures that have been predetermined to cover expenditure on basic costs such as food, household bills, clothes, entertainment etc., which ensures all applicants are treated fairly, regardless of individual lifestyle choices.

Variable expenditure is expenditure not included in the CLCs. These costs will differ depending on the applicant although predetermined or capped amounts may still apply.

STUDENTS Per Week:

Single student (including lone parents) **£138**

Living with partner **£211**

One child **£163**

For each additional child **£1**22

EXPENDITURE INCLUDED

CLC	Variable
Food	Rent/Mortgage*
Utilities	Childcare
Mobile Phone	Travel*
TV Licence	Course-related costs*
Clothes	Medication*
Home Contents Insurance	
Entertainment	
Clubs and Societies	

*Predetermined or capped amounts will apply

You cannot submit expenditure relating to items included in the CLC costs as part of your application. These will not be counted as part of the assessment.

Treatment of Debts

Debt repayments can be considered as part of the application and necessary expenditure if:

- The debt was incurred after enrolment on this academic year due to unexpected circumstances
- It is a 'priority debt' – a debt where non-payment would give the creditor the right to deprive you of home or essential goods or services e.g. court action, eviction
- There has been a realistic and official repayment plan put in place which is being followed
- The student is at risk of homelessness due to rent arrears where the landlord is unwilling/unable to enter a repayment arrangement to keep the student in the property

The following debts **cannot** be considered:

- Credit card, store card

- Fines relating to criminal, motoring offences or parking fines
- Loan repayments to family, friends or other unsecured loans
- Bank overdrafts
- Tuition fee debt
- Finance purchases e.g. buy now pay later schemes, klarna, clearpay etc.

Any student that presents with debt will be encouraged to seek advice from a trained money adviser.

Applying for the University Support Fund more than once

You can apply for the University Support Fund more than once throughout your studies, if you have not exceeded the maximum award and if your circumstances have changed and you are experiencing financial difficulty. Please note you will be required to complete the full application process, including the submission of new evidence, each time you apply to the University Support Fund.

We will not make multiple awards for the same circumstances.

4. Awarding Funding

Payment arrangements for successful applications

Where an award is made, the maximum amount awarded will not exceed £2,500 and will usually be an amount lower than this, unless in exceptional circumstances.

The University Support Fund is a non-repayable award of funding.

Awards will not always be issued as a monetary payment. The award may be issued in full or in part as a travel pass, food vouchers or the payment of an invoice/third party payment where this is deemed appropriate.

Conditions may be made when granting an award made by the fund. This may include making payments directly to a third party with your agreement. Any monetary payments will be through our Aspire portal where you can withdraw the funding into your bank account. This will happen up to 7 days after you have been contacted with your decision of an award for funding.

5. Responsibility of the Applicant

It is the responsibility of the applicant to ensure that all the information and evidence provided is true and accurate. If any of the evidence provided is found to be false, the University will not consider the application, and disciplinary action may be taken against you. If an award has already been made to you based on false information provided by you in your application/evidence, you will be required to return the payment.

6. Appeals

If you are dissatisfied with the outcome of your Hardship Fund application, you may submit an appeal within 2 weeks of receiving your decision email. To do this, complete an Appeal Application Form and submit it to the Financial Support team (Student Support).

1. Complete the Appeal Application Form, providing any additional evidence or information supporting your appeal.
2. Submit the completed form to the Financial Support team within 2 weeks of receiving your original decision.
3. Your appeal will be reviewed by the Director of Student Support and Wellbeing or a nominated deputy.
4. You will be notified of the outcome of your appeal within 10 working days via your student email.

Additional Guidance:
Ensure your appeal is submitted on time, late submissions may not be considered.
If you are unsure how to complete the appeal form or need guidance, you may contact the Financial Support team for advice.

7. International Student Hardship Fund

If you are an international student studying on a full-time basis at University College Birmingham and run into an unexpected issue that has caused you to be in financial hardship, you may be eligible to apply for the international student hardship fund.

The fund has been set up to provide emergency funding for international students facing unexpected crises that have led to them being unable to access the funds they had prepared for their living costs.

The fund is not intended as a long-term source of support.

All students must be able to evidence they began the academic year having made realistic provision for their living costs and tuition fees and must demonstrate this when applying for the fund. For further information on what classes as realistic provision please section 3 – Minimum Required Provision.

This fund cannot under any circumstances be used towards tuition fees.

Application Timeframes

Application forms will be available from October 2026 and are available upon request from the financial support team (f.support@ucb.ac.uk). For first-year students, we will not accept applications, unless in exceptional circumstances, until your course's second semester. An exceptional circumstance could include but is not limited to fraud, bereavement that has led to an exceptional cost etc.

The fund is limited, and it will close when there is no funding remaining or by 26th June, whichever is soonest.

All completed applications with ALL the necessary evidence will be assessed and the outcome communicated with the applicant where possible within 10 working days. During peak times this may not be possible, but applicants will be advised accordingly.

Applicants are responsible for ensuring that their application is fully completed with all necessary evidence provided. If we need to request further evidence after your original submission the 10-working day period will begin again.

All applicants will be given 10 working days to provide any missing evidence/information, and if this is not provided within this timescale your application will be closed. If you still wish to apply after this, you will need to submit a new application.

Please do not email us with queries regarding the status of your application in this 10-day period. We are unable to provide individual updates.

How to Apply

To apply for the International Hardship Fund, you will need to do the following:

1. Contact f.support@ucb.ac.uk to request an application with some information on your reasons for applying
2. Eligibility check – the financial support team will review your initial request.
3. Application form - If eligible an application form will be sent to your student email address. If you are not eligible, we will contact you with alternative guidance or support options
4. Complete and Submit the Application – Fill out the application form in full and provide all required evidence

Evidence for your application

To support your International Hardship application you must provide accurate, up to date and relevant evidence to support your reason for applying. Below are listed some of the evidence types we require to assess applications. Please be aware this is not an exhaustive list, and you can be requested to provide further evidence if it is deemed necessary.

All evidence must be readable and accessible, sent in an accepted format (pdf, doc) and in English.

Please see the list below for evidence that must be submitted to support your application:

a) Bank statements:
   - The most recent 3 months of bank statements for all accounts that you and your partner/spouse hold. This includes savings accounts, overseas accounts, ISAs and investment accounts
   - Bank statements must be submitted in a clear and readable format and show: name and address, bank account details, including sort code and account number, opening and closing balance, all transactions covering the last 3 months before you applied to the International Hardship Fund
   - Information must be given on all transactions going into or out of your accounts over £50.00 and must explain: who the transaction is from/to, what the transaction is for. When viewing your bank statements, please be aware we may question any transaction above £50.00. If you wish to explain any large transactions, please include information on these on your application form.

g) Proof of the funds for living costs you had made for the year before enrolling on the course. This could be in the form of a bank statement showing the funds available.

h) A completed application form, with answers to the questions provided in detail. You will be asked to describe your personal circumstances and the unexpected situation you are currently experiencing. You will also need to evidence that the situation you are in is unexpected and you have no other sources of income to cover your expenses.

The following evidence will only be required for some applicants:

i) Rental agreement or mortgage statement:
    - This must be submitted if you are applying for support with rent / mortgage payments
    - You must also provide any evidence of debt/arrears in relation to outstanding rent / mortgage payments
j) Evidence of dependants:
    - This must be submitted if you indicate on your application form that you live with dependants
    - You must submit either a copy of your current Child Tax Credit/Universal Credit statement or your Child Benefit award letter for any dependent children

The Assessment Process

All students applying for the International Hardship Fund are required to show that they have prepared enough funds to pay for both their tuition fee costs and their living expenses for the year.

For living expenses, we would expect to see evidence of enough funding to meet Minimum Required Provision. Further information on this can be found above, see section 3. The Application Process – Minimum Required Provision.

If the evidence submitted above shows they had funds to cover both tuition fees and their living expenses but have now encountered an unexpected circumstance that has led to them being unable to access this funding, they will then be considered for an award from the International Hardship Fund.

Each application is assessed on a **case-by-case basis**. This fund is to support in the **short term**. If your situation is unable to be resolved within a period of 12 weeks you will not be eligible for an award from the fund. In these cases, you will be signposted to other support services.

During the assessment process it may be necessary for us to communicate with both the payments team and the visa compliance team to ensure information provided is accurate and there is nothing further that we need to consider when assessing.

Payment arrangements for successful applications

Where an award is made, the maximum amount awarded will not exceed £1,500 and will usually be an amount lower than this, **unless in exceptional circumstances.**

Awards will not always be issued as a monetary payment. The award may be issued in full or in part as a travel pass, food vouchers or the payment of an invoice/third party payment where this is deemed appropriate.

Conditions may be made when granting an award made by the fund. This may include making payments directly to a third party with your agreement. Any monetary payments will be through our Aspire portal where you can withdraw the funding into your bank account. This will happen up to 7 days after you have been contacted with your decision of an award for funding.

Responsibility of the Applicant

It is the responsibility of the applicant to ensure that all the information and evidence provided is true and accurate. If any of the evidence provided is found to be false, the University will not

consider the application, and disciplinary action may be taken against you. If an award has already been made to you based on false information provided by you in your application/evidence, you will be required to return the payment.

Appeals

If you are dissatisfied with the outcome of your International Hardship Fund application, you may submit an appeal within 2 weeks of receiving your decision email. To do this, complete an Appeal Application Form and submit it to the Financial Support team (Student Support).

1. Complete the Appeal Application Form, providing any additional evidence or information supporting your appeal.
2. Submit the completed form to the Financial Support team within 2 weeks of receiving your original decision.
3. Your appeal will be reviewed by the Director of Student Support and Wellbeing or a nominated deputy.
4. You will be notified of the outcome of your appeal within 10 working days via your student email.

Additional Guidance

Ensure your appeal is submitted on time, late submissions may not be considered.
If you are unsure how to complete the appeal form or need guidance, you may contact the Financial Support team for advice.

As a part of the assessment process for the University Support Fund, the Financial Support Team may at times be required to liaise with other internal/external departments.

8. Short Term Support Fund

If you are experiencing a delay with your maintenance loan payments from Student Finance England due to circumstances beyond your control you may be eligible to apply for the Short-Term Support Fund.

Circumstances that may make you eligible include but at not limited to delays due to changing Universities, delays due to errors made by SFE.

Students who have not yet received their SFE due to applying late would not usually be considered eligible for an award, unless they can evidence exceptional circumstances that have lead to them applying late.

This fund is a short term fund to support with your essential living costs until you receive your payment from Student Finance England, not a replacement for the payment of your maintenance loan.

If eligible you may be able to access up to £200 to support with your essential living costs until your SFE is paid to you.

Application Timeframes

Application forms will be available from October 2026 and are available upon request from the financial support team (f.support@ucb.ac.uk).

All completed applications with ALL the necessary evidence will be assessed and the outcome communicated with the applicant where possible within 5 working days. During peak times, this may not be possible, but applicants will be advised accordingly.

Applicants are responsible for ensuring that their application is fully completed with all necessary evidence provided. If we need to request further evidence after your original submission the 5 working day period will begin again.

All applicants will be given 10 working days to provide any missing evidence/information, and if this is not provided within this timescale your application will be closed. If you still wish to apply after this, you will need to submit a new application.

How to Apply

To apply for the Short Term Support Fund, you will need to do the following:

5. Contact f.support@ucb.ac.uk to request an application with some information on your reasons for applying
6. Eligibility check – the financial support team will review your initial request.
7. Application form - If eligible an application form will be sent to your student email address. If you are not eligible, we will contact you with alternative guidance or support options
8. Complete and Submit the Application – Fill out the application form in full and provide all required evidence

Evidence for your application

To support your Short Term Support Fund application you must provide accurate, up to date and relevant evidence to support your reason for applying. Below are listed some of the evidence types we require to assess applications. Please be aware this is not an exhaustive list, and you can be requested to provide further evidence if it is deemed necessary.

All evidence must be readable and accessible, sent in an accepted format (pdf, doc) and in English.

Please see the list below for evidence that must be submitted to support your application:

b) Bank statements:
   - The most recent 2 months of bank statements for all accounts that you and your partner/spouse hold. This includes savings accounts, overseas accounts, ISAs and investment accounts
   - Bank statements must be submitted in a clear and readable format and show: name and address, bank account details, including sort code and account number, opening and closing balance, all transactions covering the last 2 months before you applied to the Short Term Support Fund
   - Proof of your application to SFE and the stage of your application.

k) A completed application form, with answers to the questions provided

The Assessment Process

All students applying for the Short-Term Support Fund are required to show that they have applied for their SFE funding, but due to circumstances beyond their control, their application and payments have been delayed.

Each application is assessed on a **case-by-case basis**. This fund is to support in the **short term and for essential living costs only.** Payment arrangements for successful applications

Where an award is made, the maximum amount awarded will not exceed £200.00 and will be paid in weekly instalments of £50.00.

The payments will be made over 4 weeks or until you receive your payment from Student Finance England – whichever is sooner.

The fund is awarded to help you cover your essential living costs so you can attend University until you receive your SFE. As such, before each weekly payment is made attendance and engagement on your course will be monitored. We may withhold payments if your attendance has dropped, and will instead reach out to see what support you may need.

Responsibility of the Applicant

It is the responsibility of the applicant to ensure that all the information and evidence provided is true and accurate. If any of the evidence provided is found to be false, the University will not consider the application, and disciplinary action may be taken against you. If an award has already been made to you based on false information provided by you in your application/evidence, you will be required to return the payment.

Please note *that the Financial Support team (part of Student Support and Wellbeing) only processes your data for specified purposes and if it is justified in accordance with data-protection law. The University uses the information that you give us when you apply for financial support for the purposes of assessing your eligibility for such support and to contact you regarding your application. The Financial Support team will keep your personal, sensitive data secure and will destroy these records after 7 years in accordance with our data retention schedule. Our administrative/managerial/ IT staff associated with the Financial Support team are the only staff who have access to your data and will work with your data confidentially.*