

## Induction & Welcome Activities September 2021

<b>Course</b>	<b>VTCT Diploma in Beauty Therapy Level 2 (Group 2A)</b>
<b>School</b>	<b>Business, Tourism and Creative Industries</b>

Day/Date/Time	Programme Activities	Location	Staff and Resources
Monday 6 <sup>th</sup> September 9.30-10.30	<p>Welcome to UCB</p> <ul style="list-style-type: none"> <li>• Meet the staff</li> <li>• Course information and details</li> </ul>	Summer Row Reception	Michelle Lambert
11.00 – 13.00	BKSB initial evaluation – compulsory review of your current levels of literacy, numeracy and IT to ensure we can provide support right from the start of your course.		
14.00-16.00	<p>Covid, reduction, prevention and control when working in Beauty</p> <p>Individual tutorials – one to one discussions with your tutor and begin planning your aspirations and goals for the year. Opportunity to ask any questions</p>		
Tuesday 7 <sup>th</sup> September 9.30-10.30	Professional standards and salon etiquette	Room will be confirmed on first day of your induction	Michelle Lambert
11.00 – 14.00	Introduction to the Beauty Suites – getting to know the UCB Beauty suites and equipment.		
14.30-15.30	Initial group tutorial – discussions with your tutor. Get to know your group and begin planning your aspirations and goals for the year. Opportunity to ask any questions.		
Wednesday 8 <sup>th</sup> September	Free day – you are not required on site. However, your tutor will be on hand if you need any further support.		
Thursday 9 <sup>th</sup> September 11.00-14.00	Salon skills – practical application and review of your current skills. Begin learning and developing skills and techniques to support your success on the Beauty programme.	Room will be confirmed on first day of your induction	Michelle Lambert

14.30-16.30	<p>Support services inductions – you will meet key members of our support services and gain advice and guidance on:</p> <ul style="list-style-type: none"> <li>• DICE and ITSU (accessing computer services and your online student dashboard)</li> <li>• Student services</li> <li>• Safeguarding</li> <li>• Academic support and Library</li> </ul>		
Friday 10 <sup>th</sup> September	Free day – you are not required on site. However, your tutor will be on hand if you need any further support.		

Day/Date/Time	Programme Activities	Location	Staff and Resources
Monday 13 <sup>th</sup> September			
9.30-12.30	Salon skills – practical application and review of your current skills. Begin learning and developing skills and techniques to support your success on the Beauty programme.	Room will be confirmed on first day of your induction	Michelle Lambert
13.00 – 15.30	Beauty Therapy theory – review of your knowledge and skills relating to the theoretical application of Beauty.		
Tuesday 14 <sup>th</sup> September			
9.30-12.30	Infection reduction, prevention and control when working in Beauty	Room will be confirmed on first day of your induction	Michelle Lambert
13.00-14.30	<p>Support services inductions – you will meet key members of our support services and gain advice and guidance on:</p> <ul style="list-style-type: none"> <li>• Gym and Fitness facilities</li> <li>• Hired</li> </ul>		
Wednesday 15 <sup>th</sup> September			
14.00-16.00	UCB Welcome Festival	McIntyre House	
Thursday 16 <sup>th</sup> September	Free day – you are not required on site. However, your tutor will be on hand if you need any further support.		
Friday 17 <sup>th</sup> September	Free day – you are not required on site. However, your tutor will be on hand if you need any further support.		