# UCB Terminology and abbreviations for External Examiners

| VC   | Vice Chancellor             |  |
|------|-----------------------------|--|
| DVC  | Deputy Vice Chancellor      |  |
| PVC  | Pro Vice Chancellor         |  |
| ED   | Executive Dean              |  |
| DD   | Deputy Dean                 |  |
| HoD  | Head of Department          |  |
| DHoD | Deputy Head of Department   |  |
| SL   | Senior Lecturer             |  |
| ML   | Module Leader               |  |
| GTA  | Graduate Teaching Assistant |  |

### **Positions/roles**

## Management Committees

| EMT | Executive Management Team |  |
|-----|---------------------------|--|
| SMT | Senior Management Team    |  |
| AMT | Academic Management Team  |  |

## Assessments/Coding for Moderation

| CW                     | Coursework                        |  |
|------------------------|-----------------------------------|--|
| РХ                     | Practical Exam/assessment         |  |
| EX                     | Examination (formal written ones) |  |
| SOCW                   | Semester ONE Coursework           |  |
| SOPX                   | Semester ONE Practical Exam       |  |
| SOEX Semester ONE Exam |                                   |  |
| STCW                   | Semester TWO Coursework           |  |
| STPX                   | Semester TWO Practical Exam       |  |
| STEX                   | Semester TWO Exam                 |  |
| PLM                    | Pre-launch Moderation Form        |  |
| Mod Form               | Moderation Form                   |  |
| S1                     | Semester 1                        |  |
| S2                     | Semester 2                        |  |

## Exam Board Terminology

| CWCourseworkPXPractical Exam/assessmentEXExamination (formal written ones)RWARepeat with AttendanceFRTW/FRWFailed Required to WithdrawProgressProgress to the next stage of the programmeContinueStudent can continue their study – applies to unusually structured<br>programmes such as part-time, Block or three-semesterPTDProgress to DissertationAwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PLconfirmed plagiarism outcomeLateLate assessment submissionPPPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement |  |  |  |
|--|--|--|--|
| EXExamination (formal written ones)RWARepeat with AttendanceRTW/FRWFailed Required to WithdrawProgressProgress to the next stage of the programmeContinueStudent can continue their study – applies to unusually structured<br>programmes such as part-time, Block or three-semesterPTDProgress to DissertationAwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL- confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement                       | CW   | Coursework   |  |
| RWARepeat with AttendanceFRTW/FRWFailed Required to WithdrawProgressProgress to the next stage of the programmeContinueStudent can continue their study – applies to unusually structured<br>programmes such as part-time, Block or three-semesterPTDProgress to DissertationAwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement MeritPDPlacement MeritPDPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement                                      | РХ   | Practical Exam/assessment  |  |
| FRTW/FRWFailed Required to WithdrawProgressProgress to the next stage of the programmeContinueStudent can continue their study – applies to unusually structured<br>programmes such as part-time, Block or three-semesterPTDProgress to DissertationAwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement MeritPDPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  | EX   | Examination (formal written ones)                                  |  |
| ProgressProgress to the next stage of the programmeContinueStudent can continue their study – applies to unusually structured<br>programmes such as part-time, Block or three-semesterPTDProgress to DissertationAwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement MeritPDPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | RWA  | Repeat with Attendance   |  |
| ContinueStudent can continue their study – applies to unusually structured<br>programmes such as part-time, Block or three-semesterPTDProgress to DissertationAwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | FRTW/FRW   | Failed Required to Withdraw  |  |
| programmes such as part-time, Block or three-semesterPTDProgress to DissertationAwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | Progress   | Progress to the next stage of the programme                        |  |
| PTDProgress to DissertationAwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | Continue   | Student can continue their study – applies to unusually structured |  |
| AwardAward the stated qualificationDeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  |  | programmes such as part-time, Block or three-semester              |  |
| DeferredA student taking a deferral/'break' from their studiesW/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement MeritPDPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | PTD  | Progress to Dissertation   |  |
| W/DWithdrawn - a student withdrawn from the programmeECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | Award  | Award the stated qualification                                     |  |
| ECsExtenuating Circumstances1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | Deferred   | A student taking a deferral/'break' from their studies             |  |
| 1st1st attempts (for students with ECs upheld)ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  | W/D  | Withdrawn - a student withdrawn from the programme                 |  |
| ResitsA student eligible to make another attempt at their assessment with a<br>capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  | ECs  | Extenuating Circumstances  |  |
| capped mark (undergraduate cap = 40% and postgraduate cap = 50%)SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  | 1st  | 1 <sup>st</sup> attempts (for students with ECs upheld)            |  |
| SPL/PLSuspected Plagiarism (where the outcome of an academic misconduct<br>investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  | Resits A student eligible to make another attempt at their assessmen |  |  |
| investigation needs to be confirmed)PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   |  | capped mark (undergraduate cap = 40% and postgraduate cap = 50%)   |  |
| PL - confirmed plagiarism outcomeLateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | SPL/PL   | Suspected Plagiarism (where the outcome of an academic misconduct  |  |
| LateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  |  | investigation needs to be confirmed)                               |  |
| LateLate assessment submissionPPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  |  |  |  |
| PPPlacement PassPMPlacement MeritPDPlacement DistinctionREFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  |  |  |  |
| PM Placement Merit   PD Placement Distinction   REF The final module score is over 40 (UG) or 50 (PG) however the credits have not been awarded because the learning outcomes of the module have not been met. The module will require a resit   Award with Award the stated qualification which included a work placement   | Late   | Late assessment submission   |  |
| PD Placement Distinction   REF The final module score is over 40 (UG) or 50 (PG) however the credits have not been awarded because the learning outcomes of the module have not been met. The module will require a resit   Award with Award the stated qualification which included a work placement  | PP   | Placement Pass   |  |
| REFThe final module score is over 40 (UG) or 50 (PG) however the credits<br>have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  | PM   | Placement Merit  |  |
| have not been awarded because the learning outcomes of the module<br>have not been met. The module will require a resitAward withAward the stated qualification which included a work placement  | PD   | Placement Distinction  |  |
| have not been met. The module will require a resitAward withAward the stated qualification which included a work placement   | REF  |  |  |
| Award with Award the stated qualification which included a work placement  |  | have not been awarded because the learning outcomes of the module  |  |
|  |  | have not been met. The module will require a resit                 |  |
| Placement  | Award with   | Award the stated qualification which included a work placement     |  |
|  | Placement  |  |  |

## **Quality Documents**

| PQEM  | QEM Programme Quality Enhancement & Monitoring plan |  |
|---|---|--|
| DQEM  | Department Quality Enhancement & Monitoring plan    |  |
| SQEM School Quality Enhancement & Monitoring plan |   |  |

## UCB Buildings (for EE meetings/Exam Boards)

| SR | Summer Row<br>(B3 1JB)                       | https://goo.gl/maps/ZgUkWkJUHJEn1hBc9 |
|----|--|---------------------------------------|
| МН | McIntyre House<br>(2 Holland Street, B3 1PW) | https://goo.gl/maps/92rZKwqc5imkGJfC6 |
| MS | Moss House<br>(3 Holland Street, B3 1QH)     | https://goo.gl/maps/AZE35KvCiEk7rV1h9 |