

Programme specification

A programme specification is maintained for all undergraduate and postgraduate taught programmes of the University.

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| 1 | Institute/School |  |
| 2 | Partner College and/or Institute/School (if applicable) |  |
| 3 | Awarding Institution |  |
| 4 | Final qualification(i.e. MSc, BSc, FdSc etc) |  |
| 5 | Programme Title(s) |  |
| 6 | Related qualifications:Do you wish permitted related qualifications to be available *(i.e. Cert HE, Dip HE, PG Cert/Diploma)*  | Yes / No |
| 7 | Can students enrol directly onto any of the above mentioned related qualifications  | Yes / No |
| 8 | Proposed start date |  |
| 9 | Programme code/s |  |
| 10 | JACS code (2018/19)and/or HECoS code (2019/20 onwards) |  |
| 11 | Mode(s) of study(Indicate all that apply) | Full-time / Part-time / Other (please specify) |
| 12 | Length of programme |  |
| 13 | Accreditations(*For programmes which are accredited by a professional, statutory or regulatory body)* |  |
| 14 | Are there any regulatory requirements or exemptions?If so, please give details |  |
| 15 | Where will the teaching take place? |  |

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|  | **RATIONALE** |
| 16.1 | Why has the programme been developed? |  |
| 16.2 | Aims of the programme |  |
| 16.3 | How does the programme support UCB’s Widening Participation Strategy and the Learning and Teaching Strategy? |  |
| 16.4 | How does the programme support the Corporate Plan? |  |
| 17 | **Inclusivity, access and student support:**Are there any barriers to access? If yes, how will these be addressed?What support is available for students? | Yes / No |
| 18.1 | How have the comments of current students been taken into account? |  |
| 18.2 | What impact, if any, will the proposal have on any current students? |  |

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| 19 | Entry Requirements |  |
| 20 | Are there any non-standard programme elements *(Placement/study abroad)*? If so how are these elements supported? | Yes / No |

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| **21** | **TEACHING/STAFFING REQUIREMENTS** |
| 21.1 | What are the predicted demands on teaching space and any specific equipment? |  |
| 21.2 | Will students study away from the UCB campus? If so, what support is in place at the locations? | Yes / No |
| 21.3 | If UCB IT services are required for the delivery of the programme, please provide details |  |
| 21.4 | Are additional staff required to deliver this programme?If so, please provide details | Yes / No |
| 21.5 | Is the delivery of this programme dependent on key members of staff? If so, how will they be supported? | Yes / No |
| 21.6 | Will the programme be delivered via distance learning?If YES, please give details of staff development support | Yes / No |

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|  | **REFERENCE POINTS WHICH HAVE INFORMED THE DESIGN OF THE PROGRAMME** |
| 22 | QAA subject benchmarking statements |  |
| 23 | Framework for Higher Education Qualifications (FHEQ) |  |

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| 24.1 | Does the programme comply with University Regulations? | Yes / No |
| 24.2 | Does the programme comply with University progression rules? | Yes / No |
| 24.3 | Are students subject to Fitness to Practise Regulations? | Yes / No |

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|  | **STUDENT NUMBERS AND NEW MODULES** |
| 25 | Proposed student Intake per annum |  |
| 26 | New Modules introduced with the programme*(Please specify level of study and if compulsory or optional)* |  |

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|  | **FINANCIAL ARRANGEMENTS** |
| 27 | Is the proposed award a registered HE qualification? | Yes / No |
| 28 | Is the programme open to all suitably qualified candidates? | Yes / No |
| 29.1 | Is the programme supported by other sources of finance?*(Please specify)* | Yes / No |
| 29.2 | What fees will be charged? | Home Students: Full-time £  Part-time £ Overseas Students: £ |
| 29.3 | If there are any additional fees or deposits please specify the type of charge and the amount |  |

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| **30** | **MARKET RESEARCH AND COSTS** |
| 30.1 | Has market research been carried out? Yes / No  |
| 30.2 | Has the Marketing/Admissions/International Unit been consulted within the research process? *(If so, please give brief details)* |
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| 30.3 | Is there sufficient evidence that the market will stand the proposed fee? Yes / No |
| 30.4 | Does the research indicate sufficient demand for this programme? Yes / No  |
| 30.5 | What is the minimum viable cohort? Yes / No |

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| **31** | **ADDITIONAL INFORMATION FOR COLLABORATIVE PROGRAMMES ONLY****(UCB AWARDS)**  |
| 31.1 | Collaborative organisation and form of collaboration  |  |
| 31.2 | Will students be registered with UCB or the collaborative partner?  |  |
| 31.3 | Will students have access to UCB resources and/or IT? | Yes / No |
| 31.4 | Who will manage the applications and admissions procedures? |  |
| 31.5 | Please indicate the planned arrangements for delivery and management of the programme. |  |

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| **32** | **EXTERNAL COMMENTS**Please include in the proposal External Comments forms from the advisor(s) who have been consulted during the design of the programme, with your responses to the comments *(add further lines if necessary)* |
| 32.1 | Name and address of the External Advisor |  |
| 32.2 | Name and address of the External Advisor |  |

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|  | **PROGRAMME LEARNING OUTCOMES** **(add/delete rows, numbering as necessary)**  |
| 33 | Students are expected to have **knowledge and understanding** of: (please note each level of study) | Which will be gained through the following teaching and learning methods, | and assessed using the following methods:  |
|  | Level 4:Level 5:Level 6: |  |  |
| 34 | Students are expected to have attained the following **skills and other attributes**: (please note each level of study) | Which will be gained through the following teaching and learning methods, | and assessed using the following methods: |
|  | Level 4:Level 5:Level 6: |  |  |

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| **35** | **PROGRAMME SPECIFICATIONS** |
| **35.1 - Stage I** |
| Module Title  | Credits | Level | Module Code |
| COMPULSORY MODULES:  |  |  |  |
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| OPTIONAL MODULES (xx required): Should there be any rules which dictate the choice of optional modules, please provide details. |
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| **Sum of credits available at this stage** |  |
| **Qualification/s available upon completion of the modules above:** |
| **Other features of the stage:** |

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| **35.2 - Stage II**: |
| Module Title  | Credits | Level | Module Code |
| COMPULSORY MODULES:  |  |  |  |
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| OPTIONAL MODULES (xx required): Should there be any rules which dictate the choice of optional modules, please provide details. |
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| **Sum of credits available at this stage** |  |
| **Total Credits Overall** |  |
| **Qualification/s available upon completion of the modules above:** |
| **Other features of the stage:** |

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| **35.3 - Stage III:** |  |  |  |
| Module Title  | Credits | Level | Module Code |
| COMPULSORY MODULES:  |  |  |  |
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| OPTIONAL MODULES (xx required): Should there be any rules which dictate the choice of optional modules, please provide details. |
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| **Sum of credits available at this stage** |  |
| **Total Credits Overall** |  |
| **Qualification/s available upon completion of the modules above:** |
| **Other features of the stage:** |

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| **36** | **Assessment Method (% split)** |
|  | Programme year | Exams | Practical Work  | Coursework | Additional features(eg: trips, visits, work experience etc.) |
| 36.1 | *1st year* |  |  |  |  |
| 36.2 | *2nd year* |  |  |  |  |
| 36.3 | *3rd year* |  |  |  |  |
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| 37 | Name of Programme Proposer *(individual to whom any questions about the proposal should be referred)* |  |
| 38 | Name of individual within UCB with authority to approve the proposal: |  |
| 39 | Date of Validation: |  |